



New York State Canal Corporation
CANAL PERMIT APPLICATION

Please enclose non-refundable application fee of
\$25.00
Additional fees may be required upon review of Application

Section I Applicant Identification Information

Applicant/Company		Work Phone No. () -	Home Phone No. () -
Contact	Title	Fax No. () -	
Street Address	State	Zip Code -	Cell Phone No. () -
Town/Village/City	County of Permit Site		Federal ID No. (for businesses only)
E-mail Address	Use and Occupancy Permit No. (if pre-existing)	Canal Plate No. (if pre-existing)	

Purpose of Application (Please provide brief description and locations)

Duration of work (if applicable) From: _____ Through: _____

Section II Property Information

Intended type of use of property (check one)

<input type="checkbox"/> Agricultural	<input type="checkbox"/> Municipal	<input type="checkbox"/> Residential	<input type="checkbox"/> Not for Profit
<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial	<input type="checkbox"/> Utility (Commercial Only)	<input type="checkbox"/> Other _____

Specific use (check if applicable)

<input type="checkbox"/> Access	<input type="checkbox"/> Beautification	<input type="checkbox"/> Boat Launch	<input type="checkbox"/> Boathouse
<input type="checkbox"/> Camp	<input type="checkbox"/> Dock	<input type="checkbox"/> Encroachment	<input type="checkbox"/> Event
<input type="checkbox"/> Fence	<input type="checkbox"/> Farming	<input type="checkbox"/> Marina	<input type="checkbox"/> Mooring
<input type="checkbox"/> Parking Lot	<input type="checkbox"/> Public Park	<input type="checkbox"/> Shore Protection	<input type="checkbox"/> Sign
<input type="checkbox"/> Slip	<input type="checkbox"/> Storage	<input type="checkbox"/> Trail	<input type="checkbox"/> Vendor
<input type="checkbox"/> Water Diversion	<input type="checkbox"/> Well	<input type="checkbox"/> Other _____	

Location and current use of Canal property (if known, please provide address, waterway, buoy number, tax map parcel number and GPS coordinates)

_____	Latitude _____

_____	Longitude _____

OFFICIAL USE ONLY

Parcel:	Side:	Coord:	CL Sta:	Permit Type: <input type="checkbox"/> Work <input type="checkbox"/> Use & Occupancy
CPM:	Buoy:	Tax:		

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Section III Read Thoroughly Before Signing - Applicant Affirmation/Certification

Canal property is devoted to public use. Permits, therefore, are by sufferance and the duration thereof is at the discretion of the Canal Corporation (Corporation), regardless of the length of term granted. All permits are, therefore, revocable unilaterally by the Corporation. The permittee will maintain all installations permitted hereunder subject to the risk of relocating or removing them at the permittee's own expense, in accordance with the directions of the Corporation. Violators may be subject to a penalty.

Application is hereby made by the undersigned subject to the RULES AND REGULATIONS OF THE NEW YORK STATE CANAL CORPORATION. This applicant will obtain any other consents or permits that may be necessary to accomplish the purposes set forth above, as it is understood that in granting a permit, the Corporation merely expresses its assent in so far as it is authorized. A charge of \$250 per day shall be imposed for any approved work on the Canal System requiring an on site inspection by Corporation staff.

I understand that this Application incorporates by reference the terms and conditions of the NEW YORK STATE CANAL CORPORATION OCCUPANCY AND WORK PERMIT ACCOMMODATION GUIDELINES (TAP-922), and the DESIGN AND CONSTRUCTION REQUIREMENTS (TAP-923A-D), as such documents may be amended. I agree that if granted a permit, this Application becomes a part of such permit, and as a condition of the issuance of the permit and/or exercise of any privileges granted thereunder, I shall comply with any and all RULES AND REGULATIONS OF THE NEW YORK STATE CANAL CORPORATION, as same may be amended, and any CONDITION RIDER issued with the permit and any subsequent amendments to the permit.

The Applicant affirms and certifies that all information provided by the Applicant to the Corporation is complete, true and accurate.

Dated this _____ day of _____ 20____

Name of Applicant (print or type)

Name of Co-Applicant (print or type)

Signature of Applicant

Signature of Co-Applicant

Title (if applicable)

Title (if applicable)

Please contact the Canal Permit Engineer for the Division to which you are applying for a permit to determine whether supplemental documentation is required.

Section IV Submit Applications to the Appropriate Canal Corporation Permit Office

Division Limits

Eastern Division

Albany Office: Erie Canal River from the Hudson River to the Montgomery/Herkimer County line; Champlain Canal; Glens Falls Feeder Canal; Port Henry Terminal; and Wilcox Dock (City of Plattsburgh).

Utica Office: Erie Canal from the Herkimer/Montgomery County line to the east end of Oneida Lake (including Sylvan and Verona Beaches); Adirondack Canal Lands and all other Reservoirs and Feeder Canals in Oneida, Madison and Herkimer Counties with the exception of DeRuyter Reservoir and Cazenovia Lake.

Western Division

Syracuse Office: Erie Canal from Oneida Lake (excluding Sylvan and Verona Beaches) to the Monroe/Wayne County line; Oswego Canal; Cayuga-Seneca Canal; Jamesville and DeRuyter Reservoirs; and Cazenovia Lake.

Buffalo Office: Erie Canal from the Monroe/Wayne County line to the Niagara River.

Addresses and Phone Numbers

Eastern Division

NYS Canal Corporation
Albany Office
Canal Permit Engineer
P.O. Box 833
Albany, NY 12201-0833
Phone: (518) 471-5033
Fax: (518) 471-5035

NYS Canal Corporation
Utica Office
Phone: (315) 733-9530 Ext. 36
Fax: (315) 733-4032
(mailing address same as Albany Office)

Western Division

NYS Canal Corporation
Syracuse Office
Canal Permit Engineer
290 Elwood Davis Rd., Suite 250
Liverpool, NY 13088-2103
Phone: (315) 438-2303
Fax: (315) 461-0765

NYS Canal Corporation
Buffalo Office
Canal Permit Engineer
455 Cayuga Rd., Suite 800
Cheektowaga, NY 14225
Phone: (716) 635-6250
Fax: (716) 626-5362

Overnight mail address:
Route 9W, Interchange 23
Bldg. 1
Albany, NY 12209