

Date Posted: 7/25/23

Closing Date: 8/8/23

Position #04365



NYS CANAL CORPORATION PEF VACANCY ANNOUNCEMENT

The Canal Corporation is anticipating filling a permanent vacancy as follows:

TITLE: Engineer Trainee (Civil/Transportation) **SG:** NS (Equal to G-18) **LOCATION:** Albany Headquarters

DUTIES:

The Engineer Trainee reports to the Division Canal Engineer(s) or their designee and, under the close supervision of higher-level staff, perform the following engineering and engineering related duties:

- Working collaboratively with Asset Management, Inspection, Dam Safety, and Maintenance personnel to plan, design, implement, and oversee maintenance and construction work.
- Assessing and determining the required scope of work for various civil, electrical, mechanical, and environmental projects.
- Preparing reports, plans, and details to support various maintenance and construction projects.
- Detailed work planning that determines the labor, material, and equipment necessary for work crews to perform tasks and projects.
- Determining the required sequencing of work phases for projects and creating resource loaded work schedules including CPM schedules when necessary.
- Preparing specifications and other detailed requirements for the work tasks.
- Estimating the cost of planned work and monitoring the cost during the construction phase.
- Assist in procuring materials, equipment, and services.
- Field work necessary to assess future work, perform quality assessment of work performed or underway, and assist in resolving unexpected field conditions.
- Overall responsibility for work order management in Maximo including creation of work orders, editing work orders, planning and scheduling work orders and completing work orders; also responsible for coordinating with Division Planner/Schedulers and Division Engineers in work order management.
- Statewide collaboration with other planners and Canal Management.
- Provide general engineering services for the Region, as required.

MINIMUM QUALIFICATIONS:

Candidates must be reachable for appointment on the Civil Service eligible list for Engineer Trainee (Civil/Transportation) OR candidates must have one year of permanent competitive service in a title eligible for transfer under the provisions of Section 70.1 of the Civil Service Law.

In accordance with Article XIII of the Agreement between the NYS Canal Corporation and the Public Employees Federation, any employee eligible for appointment who is interested in this position shall so indicate by signing this posting below. **Candidates must also submit a resume and cover letter before the closing date to be considered for appointment to this position.**

Name	Work Location	Title

Signed Postings should be returned after 10 work days to:

Recruitment@Canals.ny.gov
 Attn: Jonathan Brown
 Albany Headquarters
 30 South Pearl Street
 Albany, NY 12207

CONTACT:
recruitment@canals.ny.gov
 phone: 518-449-6003

ADDITIONAL COMMENTS

Canal Corporation Engineering Opportunities

The New York State Canal Corporation relies upon engineers to ensure the safe, reliable operation of the 524 miles of the canal system within New York State. The canal system, with its rich history and vital economic impact on the communities it passes through, provides opportunities and unique professional challenges for engineers looking to advance their skillsets and knowledge base. More information about Engineering opportunities with the Canal Corporation, can be found here:

<https://www.canals.ny.gov/about/jobs/index.html>

Engineer Trainee Open/Competitive Eligible List

Engineer Trainee is filled via a continuous recruitment online training and experience questionnaire that candidates can fill out in order to be put on a Civil Service list for hiring. **If you are from outside New York State service and are interested in receiving consideration for any of the open-competitive engineering opportunities offered by the Canal Corporation, in addition to sending us your resume and cover letter, we ask that you please visit the Civil Service website at <https://www.cs.ny.gov/engineering/oc/>, and follow the instructions on filling out the online questionnaire applicable to the title and agency you are interested in applying for, so that we may be able to consider you for these opportunities.** Once you have completed the online questionnaire, the Canal Corporation will be in touch with you as to next steps concerning the process. Please note that the Canal Corporation will process these questionnaires on a periodic basis.

Please note that this vacancy is also being simultaneously posted under the journey level title of Assistant Engineer (Civil/Transportation) and may be filled at the trainee or at the journey level. Please note that Engineer Trainees who do not pass the FE exam by the end of the traineeship may not be retained.

Some positions may require additional credentials or a background check to verify your identity.

Benefits

The New York State Canal Corporation offers its employees a generous and comprehensive benefits plan, which includes:

Holiday & Paid Time Off

- Nine (9) paid holidays annually
- Four (4) paid floating holidays annually
- Earn up to thirteen (13) days of paid vacation leave annually
- Earn five (5) days of paid personal leave annually
- Earn up to thirteen (13) days of paid sick leave annually

Health Benefits

- Participation in the New York State Health Insurance Program (NYSHIP) and access to their variety of affordable health insurance options
- Pre-Tax contribution program
- Dental and Vision benefits at no additional cost
- Opt-Out incentive program
- Flex Spending Account (FSA)

Additional Benefits

- PEF representation and access to their benefits, including a tuition benefits program that provides financial assistance to permanent, full-time employees providing a payment of 90% of tuition, up to 15 credit hours annually, for satisfactorily completed (i.e., passing) courses.
- Employee Assistance Program
- Professional development and promotional opportunities
- Public Service Workshops Program (PSWP)
- Qualified employer for Public Service Loan Forgiveness (PSLF)
- New York State Employees' Retirement System (ERS) Membership
- NYS Deferred Compensation
- And many more...

The New York State Canal Corporation is an Equal Opportunity Affirmative Action Employer.

New York State Human Rights Law prohibits discrimination based on age, race, creed, color, national origin, sexual orientation, military status, sex, disability, marital status, gender identity, prior arrests, prior conviction records, predisposing genetic characteristics or domestic violence victim status.

The New York State Canal Corporation provide reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please email accessibility@nypa.gov

Pursuant to Executive Order 161, no State entity, as defined by the Executive Order, is permitted to ask, or mandate, in any form, that an applicant for employment provide his or her current compensation history, until such time as the applicant is extended a conditional offer of employment with compensation. If such information has been requested from the candidate before such time, please contact the Governor's Office of Employee Relations at (518) 474-6988 or via email at info@goer.ny.gov.